

CLITHEROE LINE COMMUNITY RAIL PARTNERSHIP

TERMS OF REFERENCE

1. Aims

- 1.1 To develop the (Manchester) Bolton to Clitheroe (Hellifield) line as a showpiece inter-urban railway with well used trains, a high level of community involvement, attractive station facilities, good co-ordination with other forms of transport and a service that meets the needs of local people and visitors and in so doing provides value for money for passengers and taxpayers.
- 1.2 To develop the line as a national demonstration project that focuses on the development of Gateway Stations to areas of natural beauty.
- 1.3 To develop links with adjacent Community Rail Partnerships especially the East Lancashire Community Rail Partnership.
- 1.4 To develop links with local and regional organisations to provide a stakeholder reference group.
- 1.5 To develop innovative fare schemes for the line.
- 1.6 To look at opportunities to retail local rail tickets at locations away from the staffed stations.
- 1.7 To improve the financial viability of the service to ensure a secure future for the line.

2. Objectives

2.1 To attract more passengers to the service in order to:

- 2.1.1 Improve access to work, education, shops and the countryside.
- 2.1.2 To enable the line to play a more effective part in contributing to the local transport network through relieving congestion especially into the urban centres of Blackburn, Bolton, Salford and Manchester and providing a more sustainable way to access the countryside.
- 2.1.3 To improve the long-term viability of the service by reducing the support required per passenger.
- 2.1.4 To improve the service in order to justify enhancements to the type of trains used on the line and the frequency of the service especially between Blackburn and Manchester.

3. Implementation

3.1 To provide improved rail services and facilities through:

- 3.1.1 Improved station facilities.
- 3.1.2 Improved information for users and visitors.
- 3.1.3 Improved train connections at Blackburn, Bolton and Manchester.
- 3.1.4 Improved bus links to/from the key interchanges at Clitheroe Interchange, Blackburn, Bolton and Manchester Victoria.

- 3.1.5 Improved park and ride facilities.
- 3.1.6 Improved quality of rolling stock.
- 3.1.7 Improved service frequencies.
- 3.1.8 Improved journey times
- 3.1.9 New station facilities where appropriate.
- 3.1.10 Develop stations as gateways to the local community.
- 3.1.11 Improve walking routes between stations and their hinterland.
- 3.2 All projects will be assessed through the development of an appropriate Business Case or Market Assessment and where funds are likely to be available for implementation.

3.3 Sustainable Development

- 3.3.1 To develop links with regeneration and tourism agencies in the corridor to ensure that the railway is at the heart of sustainable development strategies. This may include:
 - 3.3.2 Links with the housing market renewal.
 - 3.3.3 Links with environmental projects.
 - 3.3.4 Encouraging community enterprise along the line.
 - 3.3.5 Links with tourism initiatives.

3.4 Community Involvement

- 3.4.1 To encourage community participation, particularly at stations.
- 3.4.2 To support and encourage the work of line user groups.
- 3.4.3 To establish and support 'station partnerships' wherever possible.
- 3.4.4 To encourage community art initiatives at stations and on the train.
- 3.4.5 To develop links with local schools and colleges.
- 3.4.6 To encourage local railway staff involvement in the CRP.
- 3.4.7 To involve local and regional organisations in informing the work of the partnership through the development of a stakeholder reference group (this will be undertaken jointly with the East Lancashire CRP).

3.5 Landscape

- 3.5.1 To develop the railway as a means of accessing the natural landscape, country parks and other recreational facilities.

3.6 Communication

- 3.6.1 To develop a web site jointly with the other Lancashire CRP's and with a members only section.

4. Partnership Area

- 4.1 The partnership will cover the railway line between Bolton and Clitheroe and the rail service between Manchester and Clitheroe along with the DalesRail service between (Blackpool) Blackburn and Hellifield

(Carlisle). The communities of Bolton, Darwen, Blackburn, Whalley and Clitheroe will form the core area.

- 4.2 The Clitheroe Line Community Rail Partnership will work closely with the East Lancashire Community Rail Partnership and other Community Rail Partnerships.

5. Management of the Community Rail Partnership

5.1 Management Group

- 5.1.1 This group will be composed of the following people to be nominated by the named body:

- 2 representative from Lancashire County Council
- 2 representative from Blackburn with Darwen Borough Council
- 2 representatives from Greater Manchester Passenger Transport Executive.
- 2 representatives from Northern Rail
- 1 representative from Network Rail
- 2 representatives from Ribble Valley Rail
- 1 representative from Ribble Valley Borough Council
- Other representatives may be invited to join the group

- 5.1.2 The Lancashire Community Rail Development Officer will form an ex officio member of the group.

- 5.1.3 A representative from ACoRP may attend as an ex officio member of the group.

5.2 Remit

- To set and guide the strategic framework for the development of the (Manchester) Bolton to Clitheroe (Hellifield) railway line.
- To set the agenda for the line's development in terms of building business cases for rail service developments and enhancements; interchange developments; station developments and infrastructure improvements in partnership with the railway industry.
- To develop a 5 to 10 year strategy for the line and agree an annual Action Plan.
- To take on and manage appropriate staff to undertake the agreed Action Plan targets.
- To monitor and review the Action Plan during the year.
- Handle all media relations relevant to the line.
- To meet at least every 2 months or more frequently if the volume of business requires. A meeting of the Management Group will be quorate if there are 2 members of the Group present of which 1 must be from Northern Rail.
- The Management Group will appoint a Chairman and Secretary and other officers as required. All officers to be appointed on an annual basis with an AGM to be held in April each year.
- The Management Group may establish sub groups to bring forward projects for implementation. Any sub groups that are established will be issue focused and will use the specialist knowledge of the

individuals within the particular sub group. Sub groups will work within the terms of reference of the Community Rail.

6. Funding

- 6.1 Members of the Clitheroe Line Community Rail Partnership will identify on an annual basis the funding required to deliver the Action Plan.

Approved at Management Group meeting held 6th April 2009